

Colman Junior School
South Park Avenue
Norwich NR4 7AU



Colman Infant School
Colman Road
Norwich NR4 7AW

Mrs Julie Sandford
Headteacher

16th March 2020

Dear Parents and Carers,

Coronavirus update

I have taken the decision to restrict school activities due to the unprecedented situation we find ourselves in.

Schools have been directed to remain open and I need to ensure that both children and staff are as safeguarded as possible. All additional activities other than in-school teaching and learning will not be taking place for the rest of this term. This means that from today there will be no after-school clubs, no sporting events, no PTA events, no trips or visits and no visitors into school.

To be clear, parent teacher consultations will not be taking place as planned, the PTA quiz, junior school disco and Easter floristry event are all cancelled, the Year 2 trip to Amazona Zoo and the Year R trip to Ringsfield Hall are also both cancelled. All monies will be returned to you as soon as possible. Please be patient with the school office as they are working hard under challenging circumstances.

I understand that this will be disappointing to many of you but know that you understand our first priority is the health and safety of children, staff and families.

As ever, if you have any queries, do let us know. We are always happy to help.

With best wishes

A handwritten signature in black ink, appearing to read 'Julie Sandford'. The signature is stylized and cursive.

Julie Sandford
Executive Headteacher
The Colman Federation