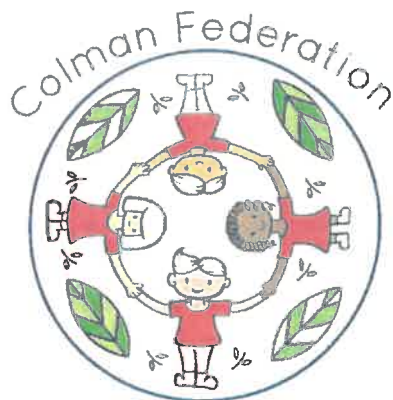


Colman Junior School
South Park Avenue
Norwich NR4 7AU



Colman Infant School
Colman Road
Norwich NR4 7AW

Mrs Julie Sandford
Headteacher

15th June 2022

Dear Parents/Carers,

Re: Year 2 Hickling Broad Trip - Wednesday 6th July 2022

We are excited to let you know that we have been able to arrange a school trip for Year 2 on Wednesday 6th July. The trip will involve the following activities habitat trail, dyke dipping, miraculous mini-beasts and plant detectives. We will depart school after registration and will return back to school slightly later at 4.15pm.

Children will not wear school uniform but will need to wear long trousers, suitable footwear for example trainers, and bring some wellies. They will need a waterproof coat/sunhat/suncream. The school can provide a packed lunch and we will ascertain your child's packed lunch choice, however, if you would prefer for your child to have a packed lunch from home then please email the school office at office@colmanfederation.org.uk Children will need a water bottle and a snack.

The cost of the trip is £12. As the trip takes place during school time, the school is only allowed to ask for voluntary contributions from parents/carers. No pupil will be excluded from the visit in the event of a contribution not being forthcoming. However, the school does not have funds to meet the costs, so the trip will only take place if sufficient voluntary contributions are received. If contributions are not received the trip will have to be cancelled. If your child is eligible for Pupil Premium, then the cost of the trip will be met by the school. Payment can be made by ParentPay (which is our preferred option, please see activation letter enclosed if you have not set yourself up yet). If you have used ParentPay before and need to reset your password, click on forgotten password. Payment can also be made by cash or cheque (cheques made payable to "Colman Federation"). Please complete the attached slip and return to the school office by Wednesday 29th June 2022, if you are paying by cash/cheque or are Pupil Premium. We can gather electronic consent if you use ParentPay so you don't need to fill in the form if you contribute via this method.

With best wishes

Miss Johnson
Year 2 Teachers

Mrs Palmer

Mrs Meade

Mrs Bagnall

Please only complete if you are paying via cash or cheque or are eligible for Pupil Premium. If you are paying via ParentPay we are able to get electronic consent.

Please return to School Office via Teaching Assistant by Wednesday 29th June 2022.

Name:..... Class.....

I consent for my child to attend the Year 2 Hickling Broad Trip on 6th July 2022

I have contributed towards the trip as follows - £12.00

I enclose Cash or Cheque (made payable to Colman Federation). Please put in a sealed envelope.

My child is eligible for Pupil Premium and I understand the cost of the trip will be met.

I will collect my child at 4.15pm from school.

Signed.....Parent/Carer

Dated.....