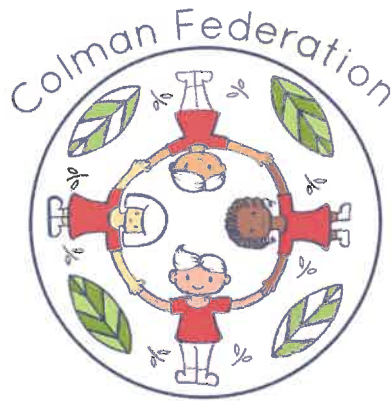


Colman Junior School
South Park Avenue
Norwich NR4 7AU



Colman Infant School
Colman Road
Norwich NR4 7AW

Mrs Catherine Wright
Interim Headteacher

January 2024

Dear Parent/Carer

Proposed Year 6 Residential Visit - Norfolk Lakes (Lyng) Activity Centre 11th-13th November 2024

The Trip

Due to rising costs, we have opted to adjust our residential offer in year 6. We are planning to take a group of year 6 children on a half week (3 days 2 night) residential visit. We have managed to secure a slot at Norfolk Lakes Activity Centre from Monday 11th to Wednesday 13th November 2024.

The residential visit has become an established part of the year 6 curriculum, where the themes of responsibility, teamwork and cooperation are strongly promoted. The children are encouraged to take up challenges and form stronger bonds with peers and staff early in the year which helps them to be better prepared for the demands of year 6 and beyond. The more pupils who take up this opportunity, the more effective their sense of unity and the greater their understanding is of expectations amongst the year group.

The centre offers a range of activities which cover team building, water sports, adventure, and skill development. Accommodation is in en-suite dormitories, furnished with bunk and standard beds. All meals, aside from lunch on the day of departure, will be provided, with special dietary requirements being catered for.

The Cost

The cost of the trip is £170.00 per pupil, based on a minimum of 30 paying children to make the trip viable. This covers insurance, transport, educational activities plus board and lodging.

Payments can be made in instalments: £50 deposit by Monday 26th February, £50 by Tuesday 30th April, £50 by Friday 28th June and £20 by Friday 19th July 2024.

Support with Funding

Please contact Anguish Educational Foundation if you need help funding the trip. Parents will need to make an application directly and we recommend that this is done as soon as possible in order to secure financial assistance. Any queries around funding please contact the school.

"If your household has a low income, (for example, you may be receiving benefits), you may be eligible for a grant which could cover most of the cost of the trip from Anguish's Educational Foundation. To enquire about this possibility, please ring them on 01603 621023 or e-mail info@norwichcharitabletrusts.org.uk as soon as possible, do not delay, late applications may not be processed in time.

All deposits are non-refundable (unless the trip is fully funded by Anguish Educational Foundation). We are only able to give refunds for the rest of the instalment payments (i.e. if your child changes their mind about the trip), at the discretion of the Headteacher before the end of June 2024. After this date, the school is not able to change the final numbers of the trip. If the trip is cancelled by the school refunds will be given including the deposit. If your child is ill and is not able to attend the trip (subject to medical verification by a GP letter), then the school's travel insurance will refund you.

To book a place

If you would like your child to take part in this visit, could you please complete the reply slip and return it to the school office by Monday 26th February with a deposit of £50.00. Payment can be made by cash/cheque (cheques made payable to Colman Federation), ParentPay or card machine to secure a place. It may be possible to secure a place with a reduced deposit if applying for financial assistance. Please contact the school office if this is the case.

Additional Information

Details of the centre can be found on <https://www.manoradventure.com/norfolk-lakes.php>

If anyone requires further information we will be happy to answer any queries.

Yours faithfully



Mr Furlong
Year 6 Teacher

HIS FORM MUST BE RETURNED TO CONFIRM YOUR CHILD'S PLACE

To: School Office please return by 26th February 2024.
Year 6 Residential Norfolk Lakes

I wish for my child to attend the Year 6 Residential, please reserve a place for my child:

Name of Child Class

Please tick all that apply:

I enclose the deposit of £50 cash/cheque. Please bring this direct to the School Office.

I have already uploaded £50 on my child's ParentPay account.

I have paid £50 via card machine at the School Office. Please come to the School Office*

I have read and I understand that all deposits are non-refundable. I understand that if my child changes their mind, I will not be given a refund after 30th June 2024 as per guidance in the letter.

Signed..... Parent/Carer Date

Office Use Only (circle and sign with date processed/checked):
ParentPay
Cash/Cheque
Card Machine